



ELECTRONIC SYSTEMS TECHNICIANS

A. POSITION SUMMARY:

Position is responsible for the safe and quality installation of cable, internet and VOIP services for subscribers. Position also educates customers on the use of new services. Must have knowledge of cable installation specs and protocol, be able to determine acceptable signals and read the signal meter.

B. MAJOR DUTIES/RESPONSIBILITIES:

1. Install Cable T.V. and high speed data and/or digital services including VOIP, for subscribers within a determined area. Install and/or repair coaxial cable lines inside and outside of customer's homes pursuant to cable system quality standards.
2. Measure, record and determine cable signal strength and general drop and grounding conditions or installations and troubleshoot problems where necessary.
3. Maintain, secure and account for equipment inventories, including modems, converters, drop equipment, and other equipment issued by company or cable system.
4. Prepare regular, accurate, legible, and timely cable system installation, service and production, mileage, and timesheet paperwork for supervisors.
5. Assist supervisor with day to day operations. .
6. Perform other duties as assigned.

C. PHYSICAL DEMANDS/ENVIRONMENTAL CONDITIONS:

1. Must be able to lift 75 lbs.
2. Position also requires work on ladders and multistory buildings.
3. Work is performed inside and outside and underground, including attics and crawlspaces with exposure to heat, cold, dampness, noise and dust.
4. Work is also performed on occasion in confined spaces.
5. Work requires cable cutting, lifting equipment, pulling cable, reaching, repetitive motion.
6. Position may occasionally require travel.

Additional Skills/Knowledge:

1. Ability to follow prescribed company and cable system policies, procedures, and protocols for installation, service, equipment maintenance and office communications.
2. Ability to communicate with customers in describing the cable TV service and proper operation of installed devices.
3. Ability to present a neat, lean, and professional image that reflects well on Company and clients.
4. Must be able to read maps.
5. Must possess basic math skills.

